



Gilbert Water Tower Lighting Request

Thank you for your interest in participating in the Town of Gilbert Lighting Program. The Town of Gilbert anticipates receiving far more lighting applications from organizations around the East Valley than it is able to accommodate. If you are interested in lighting the Gilbert Water Tower a specific color(s) to recognize a community impacting initiative, or create community awareness, please review the lighting criteria and application below. All requests must be submitted a minimum of 30 days prior to the requested lighting date and must be made through this Gilbert Water Tower Lighting Request form.

Lighting Criteria and Terms of Application:

- Approved application, requests will be limited to up to 3 days maximum time period.
- Lighting requests will be granted on a first come first serve basis.
- The Gilbert Water Tower will be lit a maximum of 15 days per month.
- There is no automatic annual agreement renewal, and past Lighting participants will be required apply each year to be considered.
- The applicant/contact on the original submitted application will receive written notification, stating application approval or denial, sent via e-mail within 15 business days of application being received.
- The Town of Gilbert is under no obligation to provide specific feedback to any individual or organization regarding the status, merit and/or denial of its application.
- Approved lightings may be re-scheduled due to priority requests of the Town of Gilbert.
- Blackout dates- Dates from the end of November through the second week in January will be reserved for the Town of Gilbert Seasonal Light Program.
- The Town of Gilbert will maintain traditional lightings for the following dates February 14th, March 17th, November 11th, July 4th, May 28th, September 3rd, September 11th, October 31st and November 22nd.
- Only one request application per organization will be accepted within a 12 month period.

Application will only be considered if the request falls within one of the following categories:

- An extraordinary events/occurrences of Town, State, National or International significance
- Non-profit organization request for recognition of an Awareness Initiatives
- Town of Gilbert initiatives and selected holidays.
- The observance of a passing Town of Gilbert employee (if requested).
 - Lost in the line of duty - annually memorial lighting on loss anniversary date.
 - Active employee not lost in the line of duty - one time memorial lighting when loss occurred.

Applications will not be considered for the following:

The Town of Gilbert will not be considered lighting requests for advertisement or commercial promotions; for personal or any one individual's celebration or memorial (other than a Gilbert Employee); or for groups that discriminate against age, disability, race, religion, gender or sexual orientation.



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Name of Non-Profit Organization: _____

Are you an employee/volunteer of the Non-Profit Organization listed above ___ Yes ___ No

Contact Information for Organization:

Name: _____ E-Mail address: _____

Mailing address: _____

City: _____ State: _____ Zip Code: _____

Organization Website: _____

Describe the reason for your lighting request *(include purpose, occasion etc.)*:

Lighting Start Date *(sunrise)*: _____ Lighting End Date *(sunset)*: _____

What color would you like the tower lights to be? *(Tower requests may include a maximum of 2 colors).*

Primary Color _____ Secondary Color (optional) _____

How do you plan to promote the Gilbert Water Tower Lighting?

Social Media

Facebook URL: _____ Twitter URL: _____ Instagram URL: _____

I agree to the above Lighting Criteria and Terms of Application.

Signature _____

Please submit all requests to: Denise.merdon@gilbertaz.gov

Office Only: Date received: _____ Date approved/denied: _____ Date contact applicant: _____